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South
Cambridgeshire
District Council

17 October 2019

To: Chairman – Councillor Jose Hales
Vice-Chairman – Councillor Clare Delderfield
All Members of the Grants Advisory Committee - Councillors Dr. Claire Daunton,
Sue Ellington and Peter McDonald
Quorum: 3

Substitutes: Councillors Bunty Waters, Dr. Shrobona Bhattacharya, Mark Howell,
Heather Williams, Peter Topping, Bill Handley, Dr. Martin Cahn and
Sarah Cheung Johnson

Dear Councillor

You are invited to attend the next meeting of **GRANTS ADVISORY COMMITTEE**, which will be held in the **MONKFIELD ROOM - SOUTH CAMBRIDGESHIRE HALL** at South Cambridgeshire Hall on **FRIDAY, 25 OCTOBER 2019 at 10.00 a.m.**

Members are respectfully reminded that when substituting on committees, subcommittees, and outside or joint bodies, Democratic Services must be advised of the substitution ***in advance*** of the meeting. It is not possible to accept a substitute once the meeting has started. Council Standing Order 4.3 refers.

Yours faithfully
Liz Watts
Chief Executive

The Council is committed to improving, for all members of the community, access to its agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you.

	AGENDA	PAGES
1. Apologies for Absence		
2. Declarations of Interest		
3. Minutes of Previous Meeting		1 - 4
	To authorise the Chairman to sign the Minutes of the meeting held on 27 September 2019 as a correct record.	
4. Community Chest: Funding Applications		5 - 20
5. Extension of Mobile Warden Scheme Grant Period - Lesley McFarlane		21 - 24

6. Date of next meeting

Friday 29 November 2019, starting at 10:00am.

GUIDANCE NOTES FOR VISITORS TO SOUTH CAMBRIDGESHIRE HALL

Notes to help those people visiting the South Cambridgeshire District Council offices

While we try to make sure that you stay safe when visiting South Cambridgeshire Hall, you also have a responsibility for your own safety, and that of others.

Security

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Public seating in meeting rooms is limited. For further details contact Democratic Services on 03450 450 500 or e-mail democratic.services@scambs.gov.uk

Emergency and Evacuation

In the event of a fire, a continuous alarm will sound. Leave the building using the nearest escape route; from the Council Chamber or Mezzanine viewing gallery this would be via the staircase just outside the door. Go to the assembly point at the far side of the staff car park opposite the staff entrance

- **Do not** use the lifts to leave the building. If you are unable to use stairs by yourself, the emergency staircase landings have fire refuge areas, which give protection for a minimum of 1.5 hours. Press the alarm button and wait for help from Council fire wardens or the fire brigade.
- **Do not** re-enter the building until the officer in charge or the fire brigade confirms that it is safe to do so.

First Aid

If you feel unwell or need first aid, please alert a member of staff.

Access for People with Disabilities

We are committed to improving, for all members of the community, access to our agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you. All meeting rooms are accessible to wheelchair users. There are disabled toilet facilities on each floor of the building. Infra-red hearing assistance systems are available in the Council Chamber and viewing gallery. To use these, you must sit in sight of the infra-red transmitter and wear a 'neck loop', which can be used with a hearing aid switched to the 'T' position. If your hearing aid does not have the 'T' position facility then earphones are also available and can be used independently. You can get both neck loops and earphones from Reception.

Toilets

Public toilets are available on each floor of the building next to the lifts.

Recording of Business and Use of Mobile Phones

We are open and transparent about how we make decisions. We allow recording, filming and photography at Council, Cabinet and other meetings, which members of the public can attend, so long as proceedings at the meeting are not disrupted. We also allow the use of social media during meetings to bring Council issues to the attention of a wider audience. To minimise disturbance to others attending the meeting, please switch your phone or other mobile device to silent / vibrate mode.

Banners, Placards and similar items

You are not allowed to bring into, or display at, any public meeting any banner, placard, poster or other similar item. Failure to do so, will result in the Chairman suspending the meeting until such items are removed.

Disturbance by Public

If a member of the public interrupts proceedings at a meeting, the Chairman will warn the person concerned. If they continue to interrupt, the Chairman will order their removal from the meeting room. If there is a general disturbance in any part of the meeting room open to the public, the Chairman may call for that part to be cleared. The meeting will be suspended until order has been restored.

Smoking

Since 1 July 2008, South Cambridgeshire District Council has operated a Smoke Free Policy. No one is allowed to smoke at any time within the Council offices, or in the car park or other grounds forming part of those offices.

Food and Drink

Vending machines and a water dispenser are available on the ground floor near the lifts at the front of the building. You are not allowed to bring food or drink into the meeting room.

EXCLUSION OF PRESS AND PUBLIC

The law allows Councils to consider a limited range of issues in private session without members of the Press and public being present. Typically, such issues relate to personal details, financial and business affairs, legal privilege and so on. In every case, the public interest in excluding the Press and Public from the meeting room must outweigh the public interest in having the information disclosed to them. The following statement will be proposed, seconded and voted upon.

"I propose that the Press and public be excluded from the meeting during the consideration of the following item number(s) in accordance with Section 100(A) (4) of the Local Government Act 1972 on the grounds that, if present, there would be disclosure to them of exempt information as defined in paragraph(s) of Part 1 of Schedule 12A of the Act."

If exempt (confidential) information has been provided as part of the agenda, the Press and public will not be able to view it. There will be an explanation on the website however as to why the information is exempt.

Notes

- (1) Some development control matters in this Agenda where the periods of consultation and representation may not have quite expired are reported to Committee to save time in the decision making process. Decisions on these applications will only be made at the end of the consultation periods after taking into account all material representations made within the full consultation period. The final decisions may be delegated to the Corporate Manager (Planning and Sustainable Communities).
- (2) The Council considers every planning application on its merits and in the context of national, regional and local planning policy. As part of the Council's customer service standards, Councillors and officers aim to put customers first, deliver outstanding service and provide easy access to services and information. At all times, we will treat customers with respect and will be polite, patient and honest. The Council is also committed to treat everyone fairly and justly, and to promote equality. This applies to all residents and customers, planning applicants and those people against whom the Council is taking, or proposing to take, planning enforcement action. More details can be found on the Council's website under 'Council and Democracy'.

Agenda Item 3

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

Minutes of a meeting of the Grants Advisory Committee held on Friday, 27 September 2019 at 10.00 a.m.

PRESENT: Councillor Jose Hales – Chairman
Councillor Clare Delderfield – Vice-Chairman

Councillors: Dr. Claire Daunton Peter McDonald
Mark Howell

Officers in attendance for all or part of the meeting:

Lesley McFarlane (Development Officer)
Ryan Coetsee (Development Officer)
Ellen Bridges (Project Officer)
Aaron Clarke (Democratic Services Officer)

Councillor John Williams (Lead Cabinet Member for Finance) was in attendance, by invitation.

1. APOLOGIES FOR ABSENCE

Sue Ellington sent Apologies for Absence and sent Mark Howell as a substitute.

2. DECLARATIONS OF INTEREST

Councillor Jose Hales reminded members of the Grants Advisory Committee that he was a trustee of the Melbourn Warden Scheme and that his wife is employed by the Scheme as a board member.

Councillors Claire Daunton and Mark Howell commented that they were life members of Denny Abbey.

3. MINUTES OF PREVIOUS MEETING

The Grants Advisory Committee authorised the Chairman to sign, as a correct record, the minutes of the meeting held on 30 August 2019.

4. REVIEW OF THE MOBILE WARDEN SCHEME - LESLEY MCFARLANE

This item was deferred to a future meeting to obtain further information.

5. COMMUNITY CHEST: FUNDING APPLICATIONS

In accordance with Section 100B (4) (b) of the Local Government Act 1972, the Chairman had agreed that this item should be considered at the meeting as a matter of urgency, because Gamlingay Out of School's Club had already been required to purchase the shed. This is because the shed was being kept on Gamlingay Village Primary School land and therefore the project needed to be completed by the end of the school holidays. The group had secured funding elsewhere but needed an additional £495 to complete the project. Given that the money had to be spent the club would have had to pay additional costs such as interest rates if the application had to wait until the next committee meeting.

On 27 September the Grants Advisory Committee reviewed all new applications received between 1 and 31 August 2019.

Following consideration of the applications, the Committee made the following recommendations to the Finance Portfolio Holder:

	Applicant	Village(s) affected	Description	Total applied for (£)	Total recommended (£)	Additional conditions/ comments
1	Coton Village Hall	Coton primarily but also neighbouring villages	To upgrade their audio-visual equipment	1,000.00	1,000.00	
2	1 st Papworth Scouts Group	Papworth Everard	To purchase dining shelters, tables and benches	1,000.00	1,000.00	
3	Gamlingay School's Out Club	Gamlingay	To help purchase a large timber storage shed	495.00	495.00	

6. GRANTS REPORT FOR 2018/19

Councillor Williams commented that whilst reviewing grants, the committee should be looking at the value for money that it provides as a main policy of the Council. As such, it was **agreed** that a value for money statement would be added to the criteria for all grant funding when it came up for review. The committee noted that this was not simply financial value for money, but also what value it would provide to the given community. It was also **agreed** to include value for money implications on all grant reports produced by officers.

Having regard to the above, it was **agreed** to put a statement in the grants section of the Council website that all groups would be expected to provide value for money. As such, upon a review of the application forms, a value for money section was to be added.

It was suggested that the funding contracts for the Mobile Warden Schemes could be increased to a 3-year period. It was concluded that this would be looked at in the upcoming review of the Mobile Warden Schemes.

The Committee expressed concern at non-profit organisations having the capacity to provide a report every 6 months. It was **agreed** that any organisations annually receiving more than £15,000 must provide a report every 6 months, all other organisation would only be under an obligation to produce a yearly report unless otherwise requested by the committee.

Councillor John Williams noted that Farmland Museum were supposed to have provided a 6 month report on their progress which the committee had not yet seen. It was **agreed** that

officers would endeavour to bring such a report to the November meeting of the Grants Advisory Committee.

It was **agreed**, that the funding from the now defunct Elite Athlete Scheme would be transferred to the Community Chest Grant. It was **agreed** that Aaron Clarke would check the constitution delegated such a power to the Lead Cabinet Members for Finance.

It was **agreed** that Aaron Clarke would check the minutes of the Grants Advisory Committee to attempt to identify a decision for all grants to be dealt with by the committee and circulate this information to the relevant people.

It was **agreed** that Aaron Clarke would write to all elected Members to inform them that the second tranche of community chest funding was about to be released.

It was **agreed** that a review of all grant schemes would be placed on the agenda of the January meeting of the Grants Advisory Committee.

It was **agreed** that Lesley McFarlane would circulate data on the self-funding school holidays sports and athletic camps run by South Cambridgeshire District Council as a good news story.

Claire Daunton queried if officers could produce a map of where the community chest grants had been awarded.

John Williams commended the officers for all their hard work.

7. DATE OF NEXT MEETING

The next scheduled Grants Advisory Committee would be on Friday 25 October 2019, starting at 10:00am.

The Meeting ended at 11.30 a.m.

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Agenda Item 4



**South
Cambridgeshire
District Council**

REPORT TO: Grants Advisory Committee 25 October 2019

LEAD CABINET MEMBER: Councillor John Williams Lead Cabinet Member for Finance

LEAD OFFICER: Gemma Barron

Community Chest: Funding Applications

Executive Summary

1. To consider new applications received between 1 September and 30 September to the Community Chest funding scheme during 2019/20 as well an application received between 1 May and 31 May 2019/2020.
2. No

Recommendations

3. It is recommended that the Grants Advisory Committee considers all applications for funding that are set out in Appendix A to this report and makes a recommendation to the Lead Cabinet Member regarding the level of funding (£0 - £1,000) to be awarded for each or defer a decision, if further information is required, or reject an application if it doesn't comply with the grants' criteria.

Reasons for Recommendations

4. The Grants Advisory Committee's role is to consider and make recommendations to the Lead Cabinet Member responsible for grants, or Cabinet as appropriate, including, but not limited to:
 - a) Review of the Council's grants schemes to ensure they reflect Council priorities.
 - b) Design of any new or revised grants schemes, including consideration of criteria and guidance applicable in respect of each scheme.
 - c) Consideration of applications made under the Council's grants schemes.

Details

5. The Community Chest is grant funding available to voluntary and community sector groups, charities and public sector bodies wishing to further improve quality of life in South Cambridgeshire. Applicants may apply for up to £1,000 and the community activity or project must deliver one or more of the following:
 - Improvements to community buildings and spaces (i.e. village halls / pavilions / play areas etc)
 - Repairs to historic buildings / monuments / memorials
 - Equipment / capital purchase
 - Materials
 - Start-up costs (may include training of staff / volunteers, hall hire and other revenue costs).
6. Guidance notes and eligibility criteria can be found at Appendix B.
7. Total amount of funding made available for 2019/20 is £58,140.00.
8. On 27 September 2019, Grants Advisory Committee recommended to the Lead Cabinet Member for finance that £20,000.00, for 2018/19 and 2019/20 from the discontinued Elite Athlete Award Scheme, be allocated to the Community Chest Grant. This decision was taken by the Lead Cabinet Member for Finance on 3 October bringing the total pot up to £78,140.00.
9. There are 6 new applications to consider at this meeting totalling £4,722.53. The amount of funding remaining for allocation in the first tranche of the year is £5,471.72. A summary of the applications can be found at Appendix A (copies of the applications forms are available from the Sustainable Communities and Partnerships Team upon request).
10. A review of the 2018/19 grants spending including the geographical spread and money spent per category can be found at Appendix C

Options

11. The Grants Advisory Committee may consider all applications for funding that are set out in Appendix A of this report and recommend to the Lead Cabinet Member to:
 12.
 - a. award the amount of funding requested,
 - b. award an alternative amount of funding, including zero funding,
 - c. defer a decision, if further information is required from grant applicants, or
 - d. reject an application stating the reason for this.

Implications

13. There are no significant implications

Risks/Opportunities

14. Applicants are required to provide supporting documents including copies of their constitution, financial accounts and quotes where applicable. Applicants must agree to the grant conditions before fund are released.

Consultation responses

15. Local members have been consulted on applications that directly affect their local area.

Effect on Council Priority Areas

16. The corporate aims are referenced in the criteria and guidance notes for the Community Chest.

Background Papers

Cabinet, 3 April 2019

<https://scambs.moderngov.co.uk/ieListDocuments.aspx?CId=293&MId=7366&Ver=4>

Appendices

Appendix A: Applications Summary

Appendix B: Guidance notes for Community Chest 19/20

Appendix C: A map showing where the allocation of the Community Chest 18/19

Report Author:

Ellen Bridges – Project Officer

Telephone: (01954) 713 294

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Applications Summary

COMMUNITY CHEST GRANT APPLICATIONS RECEIVED: 1 May to 31 May 2019/20

	Name of applicant	Type of organisation	Village(s) affected	Project description	Type of project	Total cost of project (£)	Total applied for (£)	Land owned by PC	Status of documentation
1	Duxford Lawn Tennis Club	Tennis Club	Duxford and surrounding villages	Resurfacing the court including new net posts	Improvements to community buildings and spaces	20,677.00 + VAT	1,000.00	YES	COMPLETE

COMMUNITY CHEST GRANT APPLICATIONS RECEIVED: 1 September to 30 September 2019/20

Page 6

	Name of applicant	Type of organisation	Village(s) affected	Project description	Type of project	Total cost of project (£)	Total applied for (£)	Land owned by PC	Status of documentation
2	Cambridge Cangaroos Trampoline Club	Trampoline Club	Whittlesford and other villages	Improvements to facilities including purchasing a new overhead rig	Equipment/Improvements to community buildings and spaces	100,000.00	1,000.00	No	COMPLETE
3	Shepreth Spitfires	Football Club	Shepreth and surrounding villages	Purchasing new equipment due to the expansion of the football club	Equipment	978.41	978.41	NA	COMPLETE

Appendix A

	Name of applicant	Type of organisation	Village(s) affected	Project description	Type of project	Total cost of project (£)	Total applied for (£)	Land owned by PC	Status of documentation
4	Cottenham Brass Juniors	Brass Band	Cottenham and surrounding villages	New uniforms for the brass band	Equipment/Capital purchase	2,100.00	250.00	N/A	PENDING
5	Sawston Bowls Club	Bowls Club	Sawston	Purchase of 8 new bowls collectors	Equipment/Capital purchase	524.00	499.00	No	COMPLETE
6	UK Unsigned Cambridge	Youth Group	Sawston and South Trumpington	Set up 2 new youth clubs in Sawston and Trumpington	Set-up costs	2345.12	995.12	No	PENDING

Guidance notes for Community Chest 19/20

What is the Community Chest?

The Community Chest is grant funding available to voluntary and community sector groups, charities and public sector bodies wishing to further improve quality of life in South Cambridgeshire.

Who can apply?

Applicants must:

- Either be a non-profit group OR organisation based in South Cambridgeshire or benefiting South Cambridgeshire residents, OR be a public sector body with a demonstrable community focus (individuals and businesses are not eligible)
- Be a Parish Council or Parish Meeting with fewer than 160 registered electors
- Have a written constitution or mission statement
- Have an elected committee or representative steering group
- Be able to provide an up to date copy of their accounts and any relevant protection policies

If you have questions about these criteria, please contact us using the details below.

If your organisation does not have a written constitution, mission statement and/or relevant protection policies please contact Cambridge Council for Voluntary Service for advice in meeting these requirements. Please call 01223 464696 or email enquiries@cambridgecvs.org.uk

What must the project deliver?

The community activity or project must:

- Help us deliver one or more of the following aims:
 - Promote healthy and active communities
 - Enable inclusive communities
 - Develop skills
 - Enhance the natural environment
- Meet local need and leave a legacy for the community
- Ensure equality of access

What can be funded?

The community activity or project should be one of the following:

- Improvements to community buildings and spaces (i.e. village halls/pavilions/play areas etc)
- Repairs to Historic Buildings/Monuments/Memorials
- Equipment/Capital Purchase
- Materials
- 'Start-up' costs (may include training of staff/volunteers, hall hire and other revenue costs)

What cannot be funded?

- On-going revenue costs or overheads (e.g. salaries, rent, advertising, promotional materials)
- Projects that replace funding by other public sector bodies, including parish councils (e.g. youth services, highways)
- Costs associated with preparing/printing Parish Plans
- Costs associated with Neighbourhood Watch schemes
- Costs associated with Community Speedwatch schemes or other traffic initiatives
- Costs associated with purchasing defibrillators
- Items that would only benefit ‘individuals’ and not the group (e.g. sports kits)
- Projects that have previously received Community Chest funding in the same financial year

How much can be applied for?

The maximum award is £1,000 in any single financial year (April-March) and can be for 100% of the project’s costs unless the initiative is on parish council land, in which case a 50% contribution from the parish council is expected.

If there is high demand for funding it may mean that the Council is only able to make a contribution to your project. The Council reserves the right to prioritise based on funding available, size of electorate, parish precept, indices of deprivation, number and type of applications received at any given time, priorities for the financial year and value for money. Eligibility does not guarantee grant funding.

When can groups apply?

The Community Chest opens in April and October each year, with 50% of the annual budget released at each point. Groups can apply at any time during the financial year until the funding is fully allocated for that period.

What supporting documentation is required?

- A copy of your organisation’s constitution or mission statement
- A copy of your latest accounts (audited if available)
- A quote for the community activity or project

In addition, the following will be required if relevant to the project:

- Appropriate protection policies: children, young people, vulnerable adults
- Public Rights of Way consent from landowner
- Any other relevant material that would support your application

How will the grant be paid?

If successful, the applicant will receive the grant payment once we have received acknowledgement of the grant offer and acceptance of the terms and conditions.

What are the conditions of funding?

Groups that are awarded a grant will be expected to comply with the following conditions as a minimum:

- Funding must only be used for the agreed purpose and spent within 12-months of the award being made (unless otherwise agreed in writing)
- Any publicity must acknowledge the award provided
- Unused grant must be returned to South Cambridgeshire District Council
- An end of project evaluation must be submitted to South Cambridgeshire District Council within 3-months of project completion. Details about this are available on the SCDC website

Any award will not be means tested but applicants will be expected to have sought other means of local funding, especially from the parish council who may have funds available through planning developments (S106) or through its precept (S137).

For further information please go to:

<https://www.scambs.gov.uk/communitychest>

Contact Details: duty.communities@scambs.gov.uk , 01954 713070

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Page 15



South
Cambridgeshire
District Council

COMMUNITY CHEST GRANT

2018-2019 spending

Appendix C

COMMUNITY CHEST GRANT

The Council has funded the Community Chest Grant since 2011, handing out more than £550,000 in grants to support Parish Councils and other local non-profit groups.

Groups based in South Cambridgeshire or benefiting the district's residents can bid for up to £1,000 from the fund towards equipment, improving community buildings and spaces, materials, repairs to historic buildings and monuments, or start-up costs.

The following information represents the successful applications to the Community Chest Grant awarded during 2018-2019, with amounts rounded to the nearest pound.

The Community Chest Grant has given more than £550,000 in grants

2018-2019 SPENDING BY CATEGORY

Appendix C



Equipment or capital	35
Improvements to community buildings and spaces	16
Materials	2
Repairs to historic buildings, monuments, memorials	6
Start-up costs	10
Equipment or capital	£30,286
Improvements to community buildings and spaces	£12,123
Materials	£1,996
Repairs to historic buildings, monuments, memorials	£4,010
Start-up costs	£7,211
Equipment or capital	£865
Improvements to community buildings and spaces	£758
Materials	£998
Repairs to historic buildings, monuments, memorials	£668
Start-up costs	£721

2018-2019 SPENDING BY PARISH*

Appendix C

Page 17

Parish	Amount
Toft	£300
Willingham	£354
Great Abington	£500
Barton	£500
Oakington and Westwick	£500
Stow cum Quy	£500
Whittlesford	£500
Swavesey	£943
Great Wilbraham	£1,000
Ickleton	£1,000
Litlington	£1,000
Lolworth	£1,000
Over	£1,000
Rampton	£1,000
Waterbeach	£1,000
Wimpole	£1,000
Cambourne	£1,059
Milton	£1,213
Fulbourn	£1,450
Thriplow and Heathfield	£1,560
Comberton	£1,600
Madingley	£1,602
Bassingbourn	£1,892
Great Shelford	£1,941
Gamlingay	£1,997
Cottenham	£2,000
Papworth Everard	£2,000
Meldreth	£2,070
Duxford	£2,250
Linton	£2,460
Sawston	£2,755
Hardwick	£3,000
Melbourn	£4,152

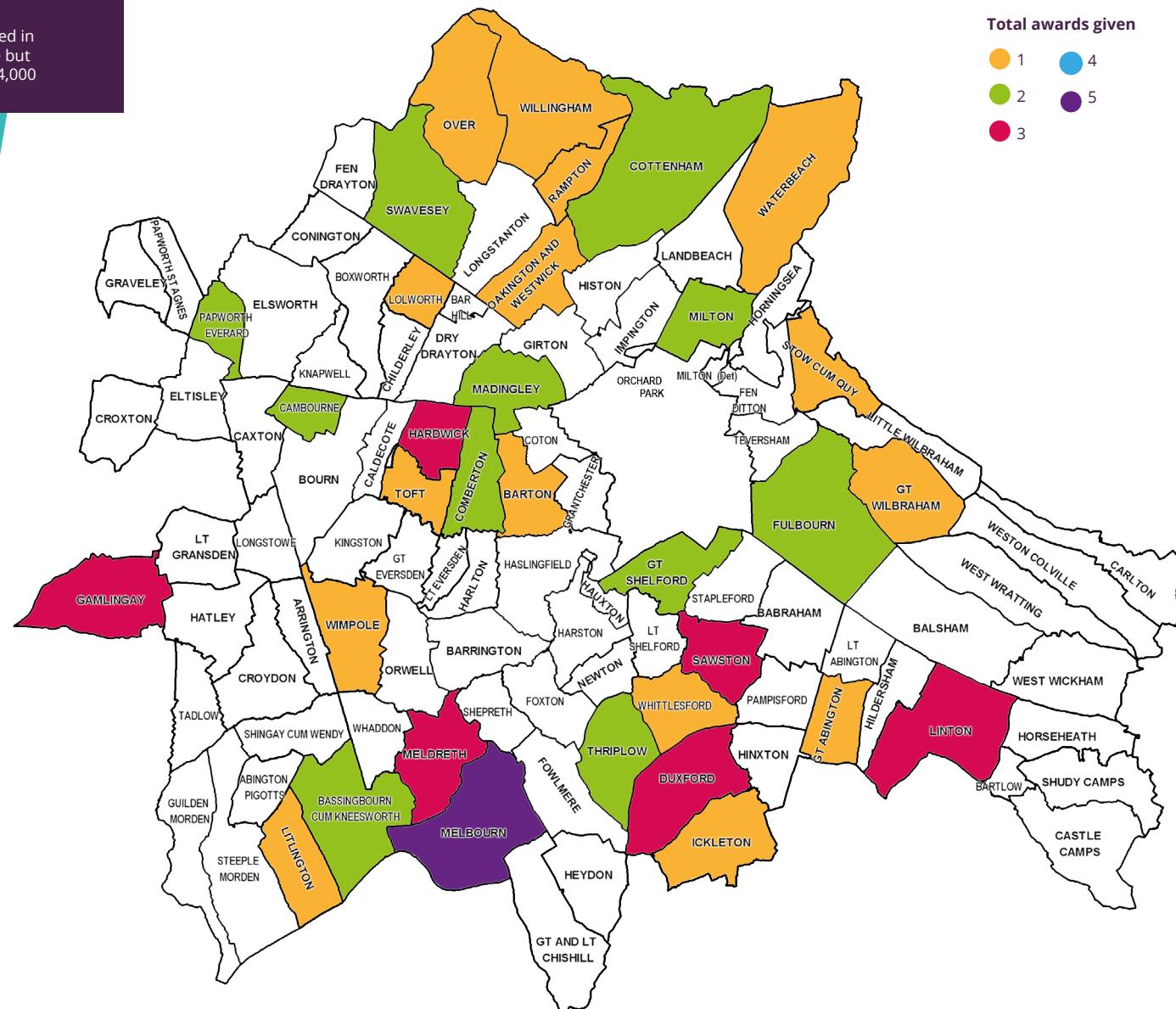
Areas not featured on the map

Northstowe £1,528

Organisations not based in South Cambridgeshire but serving its residents £4,000

Total awards given

- 1
- 2
- 3
- 4
- 5



*Map subject to recent boundary changes

Community Chest Grants 2017/18

APPENDIX C

Awards per Parish

1 (28)

2 (11)

3 (8)

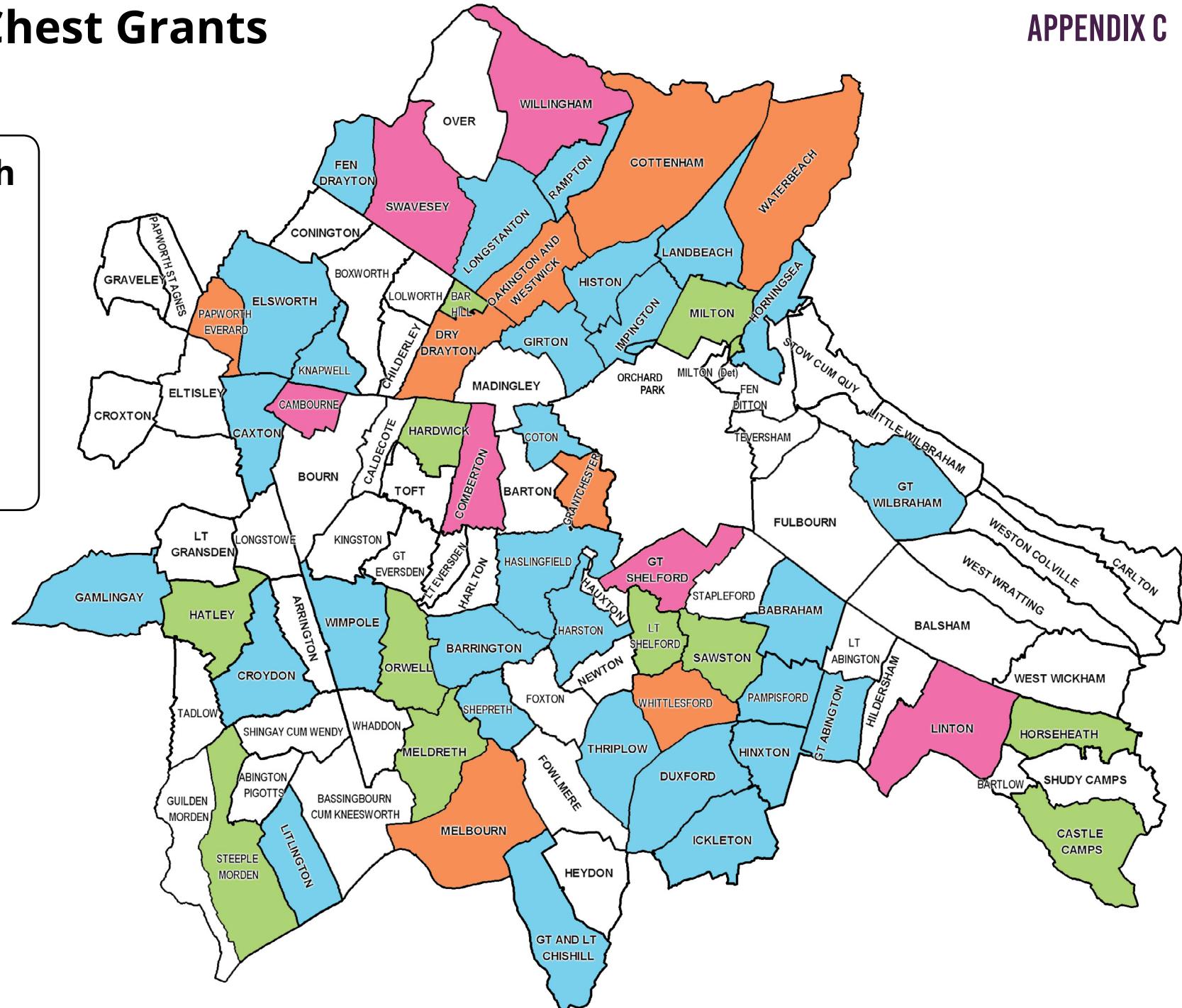
4 (4)

Page 18

Out of Area

1 (3)

Cherry Hinton
Kings Hedges
ESOL Café



Community Chest Grants 2016/17

APPENDIX C

Awards per Parish



Page 19

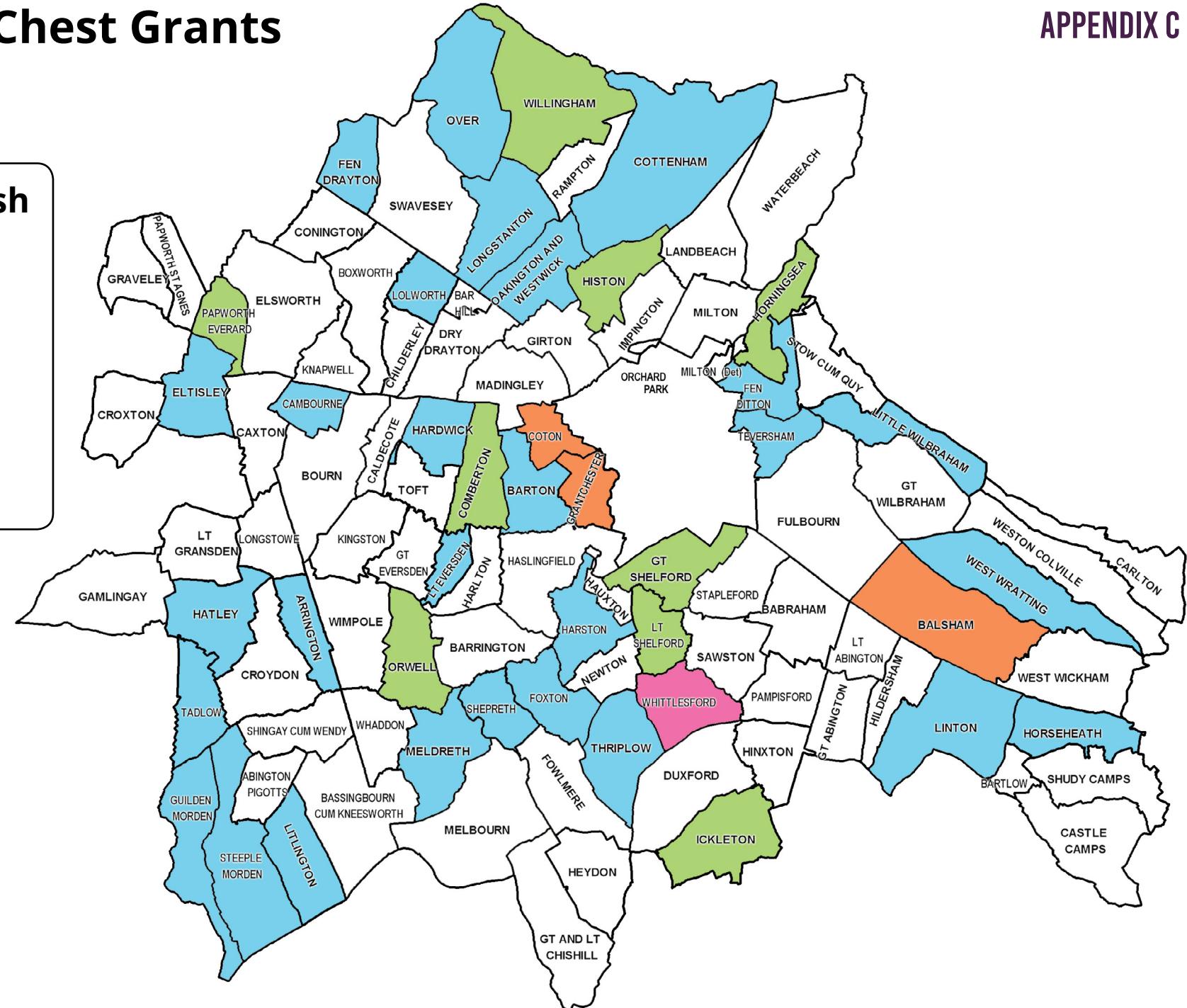
Out of Area



Great Gransden



District Wide





www.scambs.gov.uk/communitychest

Agenda Item 5



South
Cambridgeshire
District Council

REPORT TO: Grants Advisory Committee **15 October 2019**

LEAD CABINET MEMBER: Cllr John Williams

LEAD OFFICER: Lesley McFarlane / Gemma Barron

Mobile Warden Scheme funding

Executive Summary

1. To extend the duration of grant funding for Mobile Warden Schemes from twelve months to a minimum of two years
2. A key decision is required.

Recommendations

3. To agree to extend funding contracts beyond twelve months on the proviso that schemes are compliant with up-to-date Safeguarding, First Aid and Deprivation of Liberty (DOLs) training and that service charges to clients are set at a minimum of £6.50/week to maximise sustainability of the scheme.

Reasons for Recommendations

4. Providing funding for more than one year at a time would:
 - a) provide greater financial security to schemes, their employees and service users
 - b) reduce the burden of applications on the service provider;
 - c) bring this scheme in line with others run by the Council, many of which are delivered over a 3-year period.
 - d) ensure that the Council had played its part in ensuring wardens are trained to the highest standards and consistent, high quality services are delivered for our residents.

Details

5. There are currently 14 mobile warden schemes across the District in receipt of annual grant funding. The funding agreed for the smaller independent schemes range from £250 to £2500 per scheme per year. The average cost per scheme provided by Age UK is approximately £1885.

6. Each scheme is required to re-apply for funding each year and amounts are awarded based on set criteria including:
 - the service charge to clients
 - the level of unrestricted reserves
 - the level of restricted reserves
 - the amount of funding requested
7. Each scheme employs wardens, many of whom have been in post for many years. However, each year there is uncertainty over the continuation of their employment contracts as well as uncertainty about the continuation of the service to clients as a result of short-term funding.
8. Extending the grant period to a minimum of two years and possibly three would provide greater job security for the wardens and reassure clients of the continuation of the service in an environment where many services affecting the elderly are being reduced.
9. The provision of up to date 'key' training for mobile wardens improves performance, enhances confidence and helps employees feel valued; it's also an opportunity to network beyond what is an otherwise isolated role. It also provides greater protection for vulnerable clients and confidence to those organisations that are investing in the service.

Options

- I. Maintain the status quo. Continue to review and fund the schemes on an annual basis.
- II. Provide funding for 2 or 3 consecutive years with an annual report after 12 months with immediate effect i.e. contracts starting in 2020.
- III. Maintain annual grant funding for 2020 and begin funding for 2 consecutive years with an annual report after 12 months from 2021.
- IV. Maintain annual grant funding for 2020 and begin funding for 3 consecutive years with an annual report at the end of each year to avoid overlap with Service Support Grant funding.

Implications

10. Of option 1: Schemes will continue to operate business as usual and funding amounts will be negotiated on an annual basis.
11. Of option 2: Service Support Grants will be open for application in 2020 to begin in 2021. If the Mobile Warden Schemes are extended to two-year contracts with immediate effect, this would create an intensive workload for Officers administering both the Service Support Grants and the Mobile Warden Schemes concurrently.
12. Of option 3 Schemes can apply for a three-year funding contract with immediate effect to avoid the scenario outline in point 11 above.

Financial

13. An uplift would need to be worked into contracts extending beyond 12 months, as is the case with other revenue grants that contribute towards salary costs. Schemes in receipt of grant funding will need to provide evidence of up-to-date safeguarding, first aid and DOLs training to ensure they are compliant with latest evidence and legislation.
14. Funding for the schemes has not been increased in the past few years. If an uplift was to be provided as part of the new contract a small increase in the total amount available would need to be increased. [is this the same point as above in effect?]

Effect on Council Priority Areas

A modern and caring Council

This piece of work helps to deliver the provision of grants to community and voluntary groups to help them carry out projects which benefit local vulnerable people.

Background Papers

None

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